

AVZMT Examination Application Information

Exam eligibility requirements:

1. Graduate of an AVMA accredited veterinary technology program and/or credentialed (RVT/CVT/LVT) to practice as a veterinary technician in some state or province in the United States or Canada.
2. Member of the National Association of Veterinary Technicians in America (NAVTA); recommended.
3. A member of the Association of Zoo Veterinary Technicians (AZVT); **STRONGLY** recommended.
4. A minimum of 10,000 hours work experience in the field of zoological medicine. All experience must be completed in the seven [7] years prior to application.
5. A minimum of 40 hours of continuing education in zoological medicine or appropriate related topics, obtained within the five [5] years immediately prior to application.
6. Completion of all application forms listed below.

VTS [Zoo] examination application process:

- The applicant shall submit a Notification of Intent prior to submission of application packet. See AVZMT Submission & Deadline Information for further details.
- Electronically save supporting documents and forms requiring signatures by scanning. Photos (JPEG, PNG files) will not be accepted. Submit ALL files in pdf format, excluding only Case Reports (see Case Report Guidelines for formatting information).
- The applicant shall submit the non-refundable application fee of \$50 and the completed application packet electronically via flash drive to the AVZMT Credentialing Committee on or before eight [8] months prior to the scheduled examination date.
- **See AVZMT Submission & Deadline Instructions to confirm the current version of the forms being used for your application cycle.**
 1. Form 1: Applicant Information* and required documentation
 2. Form 2: Employment History and required documentation
 3. Form 3: Continuing Education Summary and required documentation
 4. Form 4a-4m: Advanced Skills Lists (**80% of total skills completed**)
 5. Form 5: Case Logs, in chronological order. Minimum of 40, maximum of 50; cases up to three (3) years prior to application submission can be used. See Case Log Guidelines for further details.
 6. Case Reports- 5 Case reports, chosen from Case Logs; must represent at least one (1) mammal, one (1) avian, and one (1) reptile/amphibian/fish/invertebrate. See Case Report Guidelines for further details.
 7. Form 6: Waiver Agreement
 8. Form 7: Skill List Witness Agreement (if multiple signers, complete one for each)
 9. Two (2) Letters of Recommendation from the following three (3) categories (in order of desirability):
 - a. AVZMT member
 - b. Diplomate of the American College of Zoological Medicine (ACZM)
 - c. Supervising zoo veterinarian

*Updating contact information submitted to AVZMT is the sole responsibility of the applicant. Contact info must be kept current.

- Applicants will receive notification of delivery from the Credentialing Committee by email.
- Eligibility rulings are made by the AVZMT Executive Board from the information provided by the Credentialing Committee. Applicants will be notified of approval/rejection status no less than six [6] months preceding the scheduled examination date.
- Approved candidates will be advised of the exam format no less than three [3] months prior to the examination.

SEE SUBMISSION & DEADLINE INFORMATION DOCUMENT FOR ALL APPLICATION SUBMISSION DEADLINES

NOTE: Format changes to application forms, submitting incorrect form versions, incomplete application packets, or not following instructions shall render the candidate ineligible for the examination. The application fee will not be refunded.