



AZVT BIOGRAPHICAL INFORMATION FORM

Dear AZVT Presenter,

In order to provide the RACE Committee with appropriate information regarding your credentials, please either *submit a Comprehensive Curriculum Vitae (CV - preferred)* OR fill out this Presenter Biographical Information Page as completely as possible. This allows the RACE Committee to better evaluate the speakers and topics submitted to award RACE Continuing Education (CE) credits.

A Comprehensive CV is preferred to submission of this document.

Presenter Information: Please include information below for the presenter *unless a CV is submitted.*

Per the RACE Standards, 2018 "When the AAVSB reviews Programs, evaluation of the presenter and their qualifications are an essential part of the process. An author or presenter of any RACE program must be knowledgeable in the subject matter at a level higher than the intended audience. They must meet the requirements of the specific category and have specific training, experience, and knowledge in the identified subject matter. RACE does not keep a registry of presenters for future use. For this reason, each time a program is reviewed by RACE, the presenter/author information must also be provided, even if a presenter has been part of an approved program in the past." For further details, see RACE Standards, 2018, Section 7.02, p.10-11.

Presenter Name:

Degree(s):

(e.g. AA, BS, MS, DVM, PhD, etc.)

Board Certification(s):

(e.g. LVT, CVT, RVT, MLS(ASCP), etc.)

Special Qualification(s) or Specialty in Subject Area:

Job Title:

Organization/Affiliation:

Contact Information:

(Address and Email only)

Relevant Financial Relationships/Conflict of Interest:

(Presenters giving the presentation on behalf of a commercial organization that also employs the presenter must provide a conflict of interest form in the application and disclosure must be made to the program attendees. RACE acknowledges the need for corporations to use veterinary medical professionals as technical representatives to present Programs specifically developed around a product or service. The presenter must be qualified in the subject matter, so they can answer questions and direct the discussion in an appropriate fashion to achieve CE credit. This requires separate submissions of credentials for each individual presenting, which must meet the presenter requirements as listed above in Section 7.02 – RACE Standards, 2018, Section 6.01e, p.9)

First Time Presenter at AZVT?

(Yes? No?)

YES

NO

Please email this form to Christina Camillo (cgcamillo@gmail.com) by the deadline.

This form should be submitted with the Program Application materials. **Note: TWO Presenter Recommendation Forms MUST be submitted for presenters who do not have board certification, advanced degrees, and/or evidence of special knowledge in the subject area being presented.**



AZVT SUBMISSION INFORMATION FORM

Title of Presentation:

(Concise but descriptive)

Format of your Submission *(Please select one):*

Presentation:

Abstract Only

Abstract and Paper

Poster:

Abstract Only

Abstract and Paper

AZVT Topic Category for Presentation or Poster *(Check the one you think fits your topic):*

(For a description of each topic category, visit <https://azvt.org/Presentation-Info>)

Case Study

Clinical Pathology

Hospital Procedures

Innovations and Updates

RACE Categories *(Select ONE only):*

Medical Program:

From the RACE Standards, 2018 “*Medical Programs include all conventional medical and surgical topics that are evidence-based, including the science of diagnosis, treatment, and prevention of disease as it relates directly to patients. It also includes topics in veterinary science that are not specifically clinical in nature but consider the comprehensive range of the practice of veterinary medicine and veterinary technology. This includes, but is not limited to, topics related to One Health and public veterinary practice, epidemiology, food safety, public health, animal welfare, antimicrobial stewardship, and in-service training for publicly employed veterinary medical professionals. This category also includes medical and surgical subject matter that is case-based, anecdotal and/or undergoing scientific investigation. This includes some topics considered alternative and/or complementary veterinary medicine. Programs discussing topics considered alternative and/or complementary are acceptable if designed for an audience of veterinary professionals.*” (Section 3.01, p.6)

Non-Medical Program (Practice Management / Professional Development / Professional Wellness):

From the RACE Standards, 2018 “*Non-Medical programs include those that serve the public interest by helping make veterinary medical professionals more competent and capable in the delivery of veterinary services, but that are not necessarily scientific or clinical in nature. This includes, but is not limited to, practice management, business management, regulatory compliance, jurisprudence, medical records, software management, and the art of veterinary practice, communication, and veterinary ethics. Programs in professional wellness may include, but are not limited to, mental health, depression, compassion fatigue, burnout, and suicide ideation.*” (Section 3.02, p.6)

For further details on the specific presenter qualifications for each Category as outlined by RACE, please visit <https://azvt.org/Presentation-Info>.

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AZVT SUBMISSION INFORMATION

Objective Statement:

Please complete the following statement with measurable outcomes: ***“At the conclusion of my presentation/poster, participants will be able to describe / summarize / identify/ etc...”***

(Requirement for RACE. Only ONE statement please.)

You must include an Objective Statement in order to meet the requirements of the AZVT RACE application.

This form has been designed to help you organize the required aspects of an abstract and a full paper. You may use this form to help guide you through the required content of an abstract and full paper.

**Non-Scientific Papers: Topic is a case study, hospital procedure or an innovation that is not experimental.*

**Scientific Papers: Topic falls under “research” or if you conducted experiments.*

If you are familiar with writing an abstract and would prefer not to fill out each section, please attach your abstract in a separate file or copy/paste your abstract in the area provided below.

******Please highlight this line if you will submit an Abstract separately******

(You do not need to fill out the sections below if the above line is highlighted)

Introduction: *(Brief description of what you did and why)*

Description: *(Fill out applicable section)*

For Non-Scientific Papers – Description:

(For case studies/hospital procedures/innovations and updates, describe what you did, how you did it, etc.)

For Scientific Papers - Materials and Methods:

(For experiments (clinical pathology), describe the materials and methods used)

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Results/Findings:

(Fill out applicable one)

For Non-Scientific Papers – Findings:

(For case studies/hospital procedures/innovations and updates, describe the outcome or findings)

For Scientific Papers – Results:

(For experiments (clinical pathology), indicate your results – Please DO NOT put “will be discussed...”)

Conclusion:

(Brief wrap up of your project, case, experiment, procedure, etc.)

Fully written Abstracts may be emailed to Christina Camillo (cgcamillo@gmail.com)

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